

Administration

General office records

COLLECTION SUMMARY

Title: Administration, General office records

Dates: 1987-1989

Creator: Vice President for Administration, South Dakota State University

Physical description: 0.21 linear feet—1 container

Collection number: UA 3.0

Language: Collection material in English.

Repository: South Dakota State University Archives, Hilton M. Briggs Library, South Dakota State University, Brookings, S.D.

Abstract: Collection contains one file dealing with the strategic plan of South Dakota State University in 1987-1989.

ADMINISTRATIVE INFORMATION

Provenance: This is an on-going collection with material arriving through departmental records transfers, the university campus mail, or random donation by various individuals.

Access Restrictions: This collection is open to research without restriction. Items in this collection do not circulate and may be used in-house only.

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Preferred citation: [Identification of item]. Administration, General office records, UA 3.0, South Dakota State University Archives, South Dakota State University, Brookings, S. D.

Processing information: This collection was processed by Crystal J. Gamradt on July 21, 2008

SELECTED SEARCH TERMS

The following terms have been used to index the description of this collection in the subject guide. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

Subjects:

- Planning—South Dakota State University.
- Strategic plan—South Dakota State University.

BACKGROUND NOTE

The Executive Vice President for Administration provides leadership and supervision for the support, service, and administrative units on campus. Overall responsibilities include financial management, personnel services, buildings and grounds, student services, legal affairs, public relations, policy development, campus planning, and support for alumni and foundation affairs.

SCOPE AND CONTENTS NOTE

This collection contains one file dealing with the strategic plan of South Dakota State University in 1987-1989.

ARRANGEMENT of the RECORDS

Box 1.

Folder	Description	Dates
1	Strategic planning	1987-1989